Quick Score Option

Allows you to score multiple students at one time instead of an individual student at a time.

- Select “Taskstream” Box; then log in.
- Click on your current “Semester/Program DRF” to enter scores. (e.g., 2018 Fall – Elementary).
- You can find your teacher candidate(s) by searching for Search for Multiple People
  - Select Folio area to display – by checking the box of the course(s) you which to enter scores for – then click on Continue button

- Click on “Quick Score” button under course name on evaluation grid.
- Select the number of authors you want to evaluate at a time (limit is 20 at a time).
- Click on “Continue” button.
- Complete the evaluations for each student.
- Click on “Record as Final Score”. The Quick Score Summary page loads
- To return to Evaluation Grid, click on “Back to Evaluation Grid”
- To continue with more evaluations, click on how many authors to review and click “Continue” to repeat Quick Score process.
- When finished with all students, return to Evaluation Grid.